

NATURE COAST UNITARIAN UNIVERSALISTS, INC
BOARD OF DIRECTORS MEETING
14 MAY 2018

Members Present: Joe Verdi (President), Sheila Woods (Vice-President), Holly Alexander (Clerk), Nancy Pettus (director), Rob DeRemer (director) Bree Hill (director)
Guests: Joan Burnett, Linda Myers, Connie Hart, Gordon Hart

The meeting was called to order at 2:04 pm. A quorum is present.

I. Additions to Agenda

1. Irrigation pump
2. Passwords for NCUU email and announcements
3. Publicity – booth at library on 19 May

II. Minutes of Previous Meeting

1. No corrections were made, so the minutes stand as distributed.

III. Reports

1. President's Message

Changing the signature on the accounts (checking and savings) at Brannen Bank will be complete when Nick returns at the end of the month. We need to lock the office so that things are protected when we have other groups in the building. One key will be kept in the AED.

2. Treasurer's Report

The Budget Variance Report (BVR) that was distributed shows the totals for the 2017-2018 fiscal year. The surplus for the year, \$6640 has been placed in the General Fund. Pledges were short by \$2000, but the amount in the plate collection made up for it. There was discussion about the need to increase the funds for Social Activities, but at the Annual Meeting there was a decision to give the money collected for wine at the potlucks to Social Activities. This can be discussed again if this money is not sufficient.

3. Committee Reports

Committee Reports have been distributed.

IV. Unfinished Business

1. Long Range Plan Preparation

Linda Myers couldn't find the Long Range Plan that was developed under John Springer. Discussion was postponed until next month because we need to have Ellen Saunders present.

2. Fund-Raising Committee

There should be a goal and projected use when we have a fund-raising event, and there was discussion about the current need, and the most practical way to meet the goal. There already is a fund in the budget that can be used for building maintenance.

3. Guide One Insurance
The new policy is effective 27 May, and this provides coverage for special events including protection for Board members.

V. New Business

1. Appointment to fill Irene LeMon's position
Joan Burnett reported that the Nominating Committee recommends Linda Myers to fill this position.

MOTION by Sheila Woods, seconded by Rob DeRemer, that Linda Myers be appointed to fill Irene LeMon's 2-year position on the Board. Approved unanimously.

2. Line Item in Budget for Office Supplies
There already is \$1000 in the budget (Supplies). Last year we spent \$485, leaving a balance of \$515.
3. Computer skills/programs
Postponed until next month.
4. Bulletin Boards
Holly Alexander questioned whether Board minutes need to be posted (as stated in the P&P Manual) since the bulletin board where this used to be done is now used for other things. It is not clear that anyone reads the minutes. After discussion it was decided to have Amy Haiken post minutes on the website under Members Only section. Holly will forward minutes to her after each Board meeting.
5. Fall Concert
There was discussion about having Kathryn Taubert and Sally Smith-Adams give a concert in the fall. The weekend selected was 16-18 November, but it was not decided if there should be 2 performances, one Friday night, one Sunday afternoon, or whether to have only one on Saturday afternoon. The ticket price was discussed; most Board members thought that \$20 was too expensive, and both \$15 and \$10 were suggested. Nancy Pettus emphasized that most of these decisions should be made by a committee set up to plan the concert, not by the Board. There were a number of questions, and Nancy will talk to Kathryn, and Linda Myers will talk to Sally. Some board members who are available will meet with Kathryn and Sally after the service on Sunday.
6. Cost for Using the Building
These costs are given in the P&P Manual, Chapter 6, Congregational Policies, 6.02, Policy for Use and Scheduling of Building. We need to have a separate meeting to update the P&P Manual. It was decided to meet Monday, 18 June (one week after the June Board meeting) at 4pm.
7. Replace bottled water with water filter
Bill Howat has donated a new osmosis unit as well as a garbage disposal. The osmosis unit attaches to the water filter and does not require further installation.

VI. Other Business

1. Booth at Dunnellon library anniversary event
There is a 10th anniversary event on Saturday, 19 May, from 1-4pm at the library. Connie needs help with the set-up and with staffing the booth, and with take-down.

2. Passwords

Gordon Hart has changed some passwords because Pam Ricker's computer was hacked.

3. Irrigation Pump

The irrigation system needs repair including a new pump and installation of a tank to keep the pump from running constantly. This should be covered by Capital Replacement. The Grounds Committee should submit an estimate.

VI. Additional item not on the Agenda

1. Mail

There was discussion about the need for both a mailbox and a PO Box. The PO Box is in Holder, and all bills and important correspondence is (or should be) sent there. Pam Ricker probably still has the key. If we remove the mailbox and have that mail forwarded to the PO Box, but this would only happen for a limited time. We would have to put up a sign with our address. It was decided to leave the mailbox and have the Greeter who puts out the flag also check the mailbox.

The meeting was adjourned at 3:50