

NATURE COAST UNITARIAN UNIVERSALISTS, INC  
BOARD OF DIRECTORS MEETING  
11 JUNE 2018

Members Present: Joe Verdi (President), Sheila Woods (Vice-President), Holly Alexander (Clerk), Rob DeRemer (director) Bree Hill (director), Gordon Dinmore (director), Ellen Saunders (director), Linda Myers (director)

Guests: Joan Burnett, Peg Gotz, Judith Englert

The meeting was called to order at 2:00 pm. A quorum is present.

I. Additions to Agenda

1. Vote to approve Joan Burnett as delegate to UU National Assembly

II. Minutes of Previous Meeting

1. No corrections were made, so the minutes stand as distributed.

III. Reports

1. President's Message

Safety and security is a major concern, and we should have regular fire drills. Judith would serve as fire marshall. Fire evacuation routes are posted Keys to the office have been ordered and would be given to those who need them, and one will be kept in the AED box. Harbor Freight Tool as large, fire-proof safe that could be used to secure important papers. People who took the CPR course will receive certificates. Items for Lost and Found have been placed in a box in the office. The box could be put out every Sunday, and items should be donated after some time.

2. Treasurer's Report

The Finance Committee wants to be able to move encumbered funds, but it requires a congregational vote to move encumbered funds to unencumbered.

3. Committee Reports

Committee Reports have been distributed.

IV. Unfinished Business

1. Pressure Tank for Irrigation System

The Grounds committee found that the irrigation system overheats the pressure switch, which uses more power and will eventually cause the pump to overheat. Pipes and switches also may need to be replaced. Bree and Gordon Dinmore will install the pump; the total cost should be about \$300. They will use money in the Grounds budget and will ask for additional funds later if needed.

2. Long Range Plan Preparation

Linda Myers couldn't find the Long Range Plan that was developed under John Springer. We need to form a committee, and Linda Myers will write an announcement for Sunday asking for members. There have been 3-year evaluations. Linda will ask Stan Brumaghim for the last report. Joan Burnett indicated that she would like to be on the committee.

**MOTION by Ellen Saunders, second by Linda Myers, that we form an ad-hoc committee to create a long-range strategic plan for this Fellowship.** Passed unanimously.

3. Computer Skills

Ellen Saunders would like the P&P Manual to reflect that officers and directors need to have computer skills. Sheila Woods and Ellen Saunders would help, and there are courses at the libraries. Judith Englert helps our President monitor email including documents.

4. Fall Concert

The new insurance policy is in effect, for planning for the concert can proceed. There was discussion about the date, and it was decided that there will be two performances, Friday evening, 16 November, and Saturday afternoon, 17 November. The Concert Committee would like an advance of \$250. The drummer would be paid at the end of the 2<sup>nd</sup> concert.

V. New Business

1. Board Liaisons to Standing Committees

Gordon Dinmore – Bylaws  
Linda Myers – Social Activities  
Bree Hill – Grounds

2. Use and Payment of NCUU Credit Card

Dave Koveleski has the card because he is the Purchasing Agent. Nick should be able to access this account online to pay it. Joe Verdi will go to Brannen Bank and discuss having himself, Nick Kalfas, and Dave Koveleski on the account.

3. Book Sale

Peg Gotz is in charge of the Book Sale and needs to have a date. There also could be arts and crafts and food if someone else would take charge of that part. Ellen Saunders said she would donate jewelry for a table, but someone else would have to take responsibility because she can't be there. Sheila Woods suggesting having crafts and charging for each table.

4. Schedule for Giving Announcements

A calendar was passed around for Directors to sign up to give Sunday announcements.

5. Building Exit Checklist

We need to have a checklist to be sure everything has been done or turned off after an event before we leave the building.

6. Vote to approve Joan Burnett as delegate to UU National Assembly

The Board unanimously approved Joan Burnett as a delegate to the UU National Assembly.

The meeting was adjourned at 3:40 pm