NATURE COAST UNITARIAN UNIVERSALISTS, INC

BOARD OF DIRECTORS MEETING

 10 SEPTEMBER 2018

Members Present: Joe Verdi (President), Rob DeRemer (director) Bree Hill (director), Gordon Dinmore (director), Linda Myers (director)

Guests: Joan Burnett, Judith Englert, Pam Ricker, Tom Hibberd, Bill Howat

The meeting was called to order at 2:12 pm. A quorum is present.

I. Additions to Agenda

II. Minutes of Previous Meeting

 1. No corrections were made, so the minutes stand as distributed.

III. NCUU Covenant of the Board of Directors

 1. Board members took turns reading a section of the Covenant.

IV. Reports

1. President’s Message

 Joe Verdi would like to give cards to the birthday people every month. Nancy Pettus will get information from Citrus County for handicap signs so we can have those made. We will add two paved spots.

1. Treasurer’s Report

**MOTION by Rob DeRemer, second by Gordon Dinmore, that we move $283.17 from checking to savings.** Passed unanimously.

 There was discussion about putting money into CDs to obtain interest. We could put it into CDs that mature in different lengths of time. There was discussion of Dedicated vs Encumbered funds. Changes in Encumbered funds need congregational approval. Receipts for money spent should be given to the Committee Chair who will send them to the Treasurer. The Profit and Loss reports should go to the Board members quarterly.

1. Committee Reports

 Committee reports have been distributed.

V. Unfinished Business

1. Fall Concert

 Some tickets have already been sold, mostly for Friday night. There will be no intermission. Coffee and pastries, something simple, will be available before and after the performance. There is a need for people to help with parking, especially Friday night.

1. ABC & P Sale

 This has been put on hold until the first Saturday of February, 2019.

1. More P&P

 Sheila is not here, so this is deferred until next month.

1. Monitoring the Website

 Email is what needs to be monitored, not the website. Judith Englert has been checking it daily. There is a password for contactncuu and for telephone messages.

1. Long-Range Planning Committee

 Bob Madieros has agreed to chair this committee. He is gone until 15 September. Linda Myers will contact him and ask him to come to the next Board meeting if he is still willing to do this.

1. Safety Deposit Box at Brannen Bank

 The Treasurer should contact the bank to get information.

VI. New Business

1. Date for Annual Meeting

 The meeting is usually the second Sunday in April, which is 14 April 2019.

1. Piano Repair

 The repair is scheduled for 24 October and will cost $350. This money will come from the Sunday Service Committee.

1. Document Storage

 Postponed until next month

1. Office Clean-Up and Organization

 Rob DeRemer should ask John about financial document storage. Each committee chair should go through his/her material to organize it or discard unneeded items.

1. Building-Related Items

 Bill Howat brought up several issues:

 i. He is willing to donate a refrigerator that doesn’t fit in his new house.

**MOTION by Ellen Saunders, second by Joe Verdi, to accept Bill Howat’s donation of a refrigerator.**

Passed unanimously. The old refrigerator can be taken to the Marion County transfer station.

 ii. He would like to install the garbage disposal.

**MOTION by Ellen Saunders, second by Joe Verdi that we give Bill Howat permission to install the garbage disposal.** Passed unanimously.

 iii. Bill would like to donate a reverse osmosis unit so that we don’t need to use bottled water. This would be very useful for making coffee. It is very easy to install.

**MOTION by Joe Verdi, second by Ellen Saunders, that we accept Bill Howats’ donation of a reverse osmosis unit.** Passed unanimously.

 iv. Bill would like to donate a 10’ x 20’ canopy for the patio. It is heavy duty, but portable and will fit in the shed.

**MOTION by Ellen Saunders, second by Bree Hill, that we accept Bill Howat’s donation of a canopy.** Passed unanimously.

 There was a discussion about how to honor Bill Howat for his service and donations. Joe Verdi proposed giving his $250 from the President’s Fund. Bree Hill suggested that we also honor him at the October Celebration Potluck.

1. Bank Process to Change Treasurer

 Holly Alexander will submit a description of the process at Brannen Bank so that if it comes up again, we will know what to expect. This will be attached to these minutes.

1. Topics for Council of Committees meeting

 not discussed

VII. Other

1. Building Use by Other Groups

 Tom Hibberd was contacted by Moms Against Violence about meeting at NCUU. Tom will call them and explain that they will need to pay a minimum of $50 (P&P Manual, section 6.02)

1. Sunday Service collection

 There were problems with the collection two Sundays because of the arrangement of chairs to conform to the building code. Since then, Joe, Judith and Bree have been doing this and would like to continue, rather than having the Greeters do it. Bree Hill felt

 that the Greeters should continue to do this with help from a 3rd person. It was decided that this is up to the Membership Committee.

1. Join Dunnellon Chamber and Business Association

 Nancy Pettus recommended that we become a member of the Dunnellon Chamber and Business Association. The cost is $60/yr. It is professionally produced and has an advertising section on Factbook.

The meeting was adjourned at 3:52 pm.

Attachment

Brannen Bank process to change Treasurers:

 The new Treasurer as well as the President and Vice-President each must fill out a client information form. If this is done several days in advance, the bank will have time to enter this information in the account. These three individuals also fill out a resolution form, and an additional form is signed by the Secretary of the organization (Clerk). Separate forms are filled out for each account. This process took more than one hour.