**NATURE COAST UNITARIAN UNIVERSALISTS, INC.**

**BOARD OF DIRECTORS’ EMERGENCY MEETING**

MINUTES

March 31, 2021

**Attendees:**

**In Person:** Bree

**Zoom:** John, Connie, Amy, Shirley, Don, Margo

**President’s Report:** John said we have a bid to replace a church window with a door from Sugalski Remodeling and Construction, Inc., of Hernando. Michael Sugalski, the president of the company, said the cost is $9,500, including a plan of work to be done and permits. The fiberglass door is 36-inches by 80 inches and will have a blind inside a glass window and have a rot-resistant jamb. A small slab for wheelchair access will be poured, and any touch-up stucco, drywall, or painting work is included.

Amy asked when the work would start. John said Matthew has more of the details. Margo asked if the work could be done in three months, six months, or a year. John said it probably would be less than a year. Don said it would be appropriate to stipulate a timeframe in the contract and proposed the work be completed by the end of the summer.

Bree asked how long the work would take once the project was underway and said she is concerned about the security of the building. John called Mr. Sugalski from the meeting and Sugalski said he is licensed and bonded in the state of Florida. He could start the project within one-to-two months. John said once the contactor starts the project, he will continue working until it’s finished. For example, if he started the project on a Friday, John estimated that Sugalski could be done by Monday. However, once the door is installed, others will have to come to do touch-up stucco work and painting, so the work is dependent on when these people can do the work.

Margo asked about other bids. Connie said there was another bid, but that person never got back to her with a printed document. She said another person wasn’t insured. Connie asked if the project includes an indoor exit sign that’s wired in. John said he’d get the sign put into the contract. Bree pointed out that might involve getting an outside electrical contractor.

Don said the proposal seems sound. Connie said it would be helpful to get a start date so Bree and others can start moving sprinklers and doing the work to prepare the way for the slab and an exit. Bree said she’d just have to move two plants, cap off a standpipe, and get and place some stepping stones to the lawn. John suggested Bree start soon on the project. Bree said she might be able to move the plants on April 2.

Don moved and Amy seconded to accept the proposal. John said he, Matt, and Mr. Sugalski will meet. He said Sugalski said, “Obviously, I need to get a permit.” John said it might be that Sugalski gave the month-or-two estimate on when he might start the job because that might be the amount of time it takes to get a permit. John said the money is budgeted and is set aside for long-range planning.